



349 W. Birchwood
Morton, IL 61550
Phone: (309)263-7429

Email: info@mortonparkdistrict.com
Web: www.mortonparkdistrict.com

COMMISSIONERS:
Shaun Bill
Kris Goergen
Tate Kaiser
Mike Kaluza
Kip Taufer

Large Room: _____ Small Room: _____

Date: _____ Rental Fee: _____ PAID: _____ Deposit: _____ PAID: _____

Freedom Hall Rental Agreement

Name of Organization/Event: _____

Person Making Application (name): _____

Address: _____ Home Phone: _____

_____ Cell Phone: _____

Email Address: _____

Date Requested: _____ Day of Week: _____

Hours Requested: _____ Total Expected Attendance: _____

This Organization is a: Civic () Religious () School ()
 Charity () Service () Commercial ()
 Private () Other () explain: _____

Is this group based within the Morton Park District? Yes () No ()

If yes, approximately what percentage of the membership resides within the boundaries of the Morton Park District? _____

Do you understand that Morton Park District requires a separate, approved agreement for rentals that will involve consumption or possession of alcohol at Freedom Hall? Yes () No ()

Will there be admission charged or merchandise sold? Yes () No ()

If yes, please explain how proceeds will be used: _____



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Rental Fees

Non-Alcohol Deposit: A refundable damage and clean-up deposit of \$50.00 is required for **Non-Alcohol** rentals. Depositors forfeit \$25.00 of the deposit if rental is cancelled. Depositors forfeit the full deposit amount if rental is cancelled with less than 7 days notice.

Alcohol Deposit: A refundable damage and clean-up deposit of \$200.00 is required for **Alcohol** rentals. Depositors forfeit \$100.00 of the deposit if rental is cancelled. Depositors forfeit the full deposit amount if rental is cancelled with less than 7 days notice.

Resident (Non-Alcohol) Rental Fees

Morton Park District Programs & Affiliate Groups.....\$0/hr.
In-District Chartered Non-Profit Groups.....\$40/hr. (\$240 max.)
In-District Private Parties.....\$60/hr. (\$360 max.)
In-District Commercial Enterprises.....\$75/hr. (\$600 max.)

Non-Resident (Non-Alcohol) Rental Fees

Out-of-District Chartered Non-Profit Groups.....\$55/hr. (\$330 max.)
Out-of-District Private Parties.....\$90/hr. (\$540 max.)
Out-of-District Commercial Enterprises.....\$100/hr. (\$800 max.)

Resident (Alcohol) Rental Fees

Morton Park District Programs & Affiliate Groups.....\$20/hr.
In-District Chartered Non-Profit Groups.....\$80/hr. (\$480 max.)
In-District Private Parties.....\$120/hr. (\$720 max.)
In-District Commercial Enterprises.....\$150/hr. (\$900 max.)

Non-Resident (Alcohol) Rental Fees

Out-of-District Chartered Non-Profit Groups.....\$110/hr. (\$660 max.)
Out-of-District Private Parties.....\$180/hr. (\$1,080 max.)
Out-of-District Commercial Enterprises.....\$200/hr. (\$1,200 max.)



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Large Room Equipment Needed

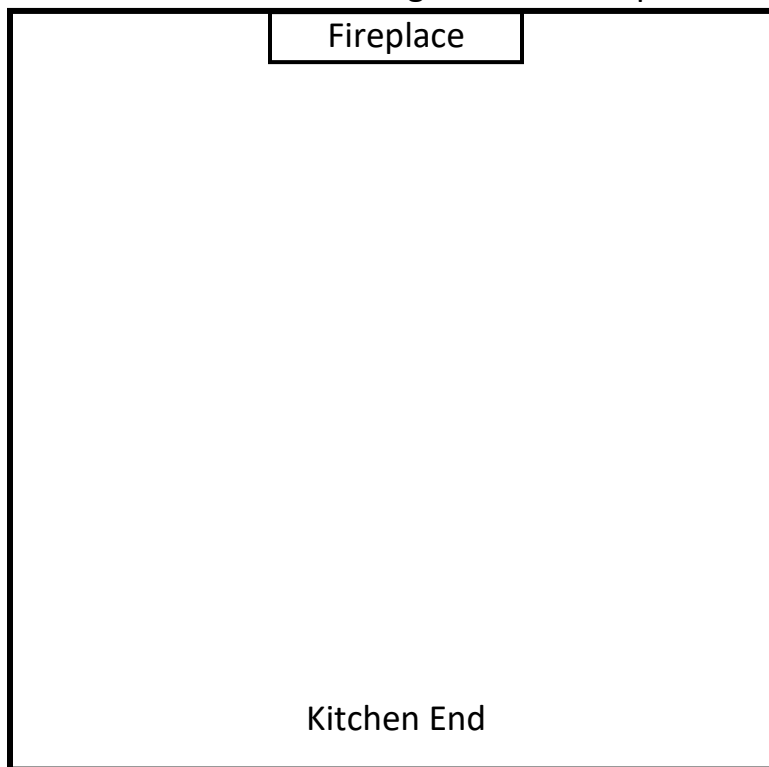
Date: _____ Day of Week: _____ Open at: _____ Close at: _____

Chairs: _____ Tables: _____ Piano: _____

Lectern: _____ Extension Cord: _____ Kitchen: _____

****NO ALCOHOLIC BEVERAGES ALLOWED IN FREEDOM HALL WITHOUT A SEPARATE, APPROVED ALCOHOL AGREEMENT! NO EXCEPTIONS!****

****Please Draw a Diagram For Set-Up****



Some Suggestions: For a large group of people, it is better to place tables in straight rows rather than at a diagonal. Also, serving tables seem to work best close to the kitchen for refilling bowls, trays, etc...

Freedom Hall (44'x39') can be set up for approximately 135 people for a sit-down type of meal in the large room. The smaller room can hold approximately 40 people in a sit-down type of setting. For lecture type meetings with chairs only, the hall can hold approximately 135 people.



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**Use of the small meeting room (24'x29') - \$30/hr. for residents/ \$45/hr. for non-residents.
(no additional charge if combined with a Large Room Rental if available).

Small Room Equipment Needed

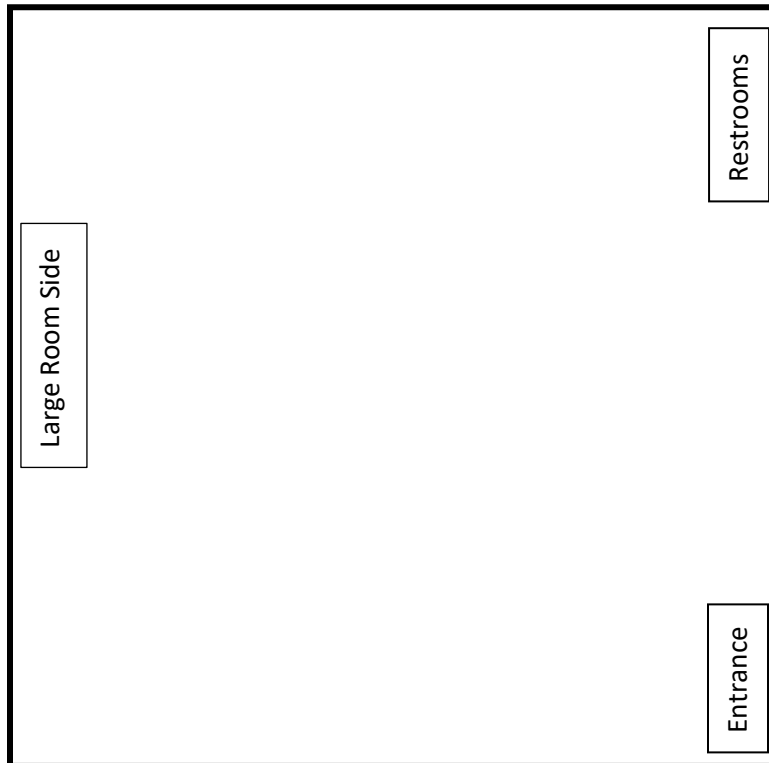
Date: _____ Day of Week: _____ Open at: _____ Close at: _____

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Lectern: _____ Extension Cord: _____

****NO ALCOHOLIC BEVERAGES ALLOWED IN FREEDOM HALL WITHOUT A
SEPARATE, APPROVED ALCOHOL AGREEMENT! NO EXCEPTIONS!****

****Please Draw a Diagram For Set-Up****



The small room can comfortably hold approximately 40 people in a sit-down type of setting.



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Freedom Hall

Freedom Hall was built as a community project that would provide a lasting tribute to our nation's 200th birthday. The beautiful facility located at 349 W. Birchwood is a testimonial to all those who dedicated their time and effort to make Freedom Hall a reality. Freedom Hall is operated and maintained by the Morton Park District and is available for rental by public and private groups. The hall contains a 44'x39' large room with a full service kitchen and a 24'x29' small room.

RULES FOR USE OF FREEDOM HALL

It is understood that all individuals, groups and organizations using Freedom Hall will comply with all ordinances and rules set forth by the Park District and all laws of the State of Illinois and ordinances of the Village of Morton.

1. A refundable damage and clean-up deposit of \$50.00 is required for non-alcohol rentals. Depositors forfeit \$25.00 of the deposit if the rental is cancelled. The FULL deposit will be forfeited if the rental is cancelled with less than seven days notice.
2. A refundable damage and clean-up deposit of \$200.00 is required for **alcohol** rentals. Depositors forfeit \$100.00 of the deposit if the rental is cancelled. The FULL deposit will be forfeited if the rental is cancelled with less than seven days notice.
3. The group will vacate the building at the hour requested in the contract or forfeit the FULL deposit.
4. Organizations using the facility may not use it as a mailing address or storage area.
5. The person who completed the rental agreement must be in attendance at all times of the rental.
6. The person who completed the rental agreement should supervise all of their participants and leave the facility in an acceptable condition which includes taking down all decorations, disposing of all trash in the outside dumpster, clean used kitchen utensils and put them away. Please leave dish towels in kitchen as we will wash them.
7. Alcoholic beverages are PROHIBITED BY LAW without a separate, approved alcohol agreement. Violators will be prosecuted.
8. All proposed decorations on Park District property must be specified and approved in the rental contract. NO USE OF TAPE FOR DECORATIONS WILL BE ALLOWED ON THE WALLS.



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9. NO SMOKING is permitted in the facility.
10. All activities shall be family-oriented and appropriate for attendance by persons of any age.

Application Process

1. Groups desiring to rent Freedom Hall must make a formal application at the Morton Park District Office, 349 W. Birchwood or by calling the Park District at (309)263-7429.
2. Rental applications will be accepted no sooner than 12 months prior to the scheduled event. Applications must be submitted at least one week prior to the requested date.
3. All information requested by the Morton Park District must be submitted on the application and the Park District reserves the right to classify all organizations.
4. All rentals will be issued on a first-come, first-serve basis after Park District activities/programs have been scheduled.
5. An adult representative for all groups of minors must make application in person. An adult chaperone ratio of one adult per ten minors is required.
6. Proof of insurance identifying the Morton Park District as additionally insured may be required by the Morton Park District for any Commercial Enterprise.
7. The supplying of inaccurate information in the application or violation of Park District rules will be cause for forfeiture of full deposit and revocation of the application as well as future applications.
8. The Morton Park District is not responsible for accidents, injury, or loss of individual's property on Park District Property.
9. The Morton Park District reserves the right to deny rental or subsequent use of any of its facilities or equipment.



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**ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY RELATING TO
CORONAVIRUS/COVID-19 AND OTHER COMMUNICABLE DISEASES AND PARK
DISTRICT PROGRAM PARTICIPATION WAIVER**

The novel coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious. The state of medical knowledge is ever evolving, but COVID-19 is believed to spread mainly from person-to-person contact, respiratory droplets and/or contaminated surfaces and objects. People reportedly can be infected and show no symptoms and therefore spread the disease unknowingly.

As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, (i) prohibited the congregation of larger groups of people and (ii) set and implemented recommendations, guidelines, regulations and some additional prohibitions, to which the Morton Park District (the "Park District") adheres (collectively referred to as the "Federal and State Regulations"). Further, the Park District has put in place, and will review and may modify from time to time, additional preventative measures to reduce the spread of COVID-19, as well as other communicable diseases such as influenza, N1H1, MRSA and other strains of coronavirus ("Communicable Diseases"), for its programs and facility use, including, but not limited to, the program(s) in which I am participating, have participated and/or will participate as set forth below and the use of the Morton Recreation Center and any other Park District facilities therefor (collectively "Park District Rules").

The Park District, however, cannot prevent you, your children or others from becoming exposed to, contracting, becoming infected with and/or spreading COVID-19 or other Communicable Diseases while participating in or spectating at Park District programs and/or using Park District facilities such as the Morton Recreation Center, Freedom Hall and/or any of its other park facilities. Further, attending any programs or activities managed by the Park District, as either a participant or a spectator, could increase your risk, your child(ren)'s risk and others' risk of contracting COVID-19 or other Communicable Diseases.

By signing this assumption of risk and waiver agreement, I agree for myself and/or for my child(ren) to follow all Federal and State Regulations and Park District Rules while participating in or spectating at Park District programs, including, but not limited to, participating in or spectating at the Park District program set forth below and using the Morton Recreation Center and other Park District facilities. Specifically, as expressly included within the Park District Rules hereby, I agree that neither myself nor my child(ren) shall attend or participate in a Park District program or attend and use the Morton Recreation Center, Freedom Hall or any other Park District facility, (a) if I or any of them have experienced symptoms of fever, fatigue, difficulty in breathing, dry cough or exhibited any other symptoms relating to COVID-19 or other Communicable Diseases within the last 14 days, (b) if I, my child(ren) or any member(s) of my household, in the last 14 days, traveled internationally by sea or by air, or visited any area within the United States that was reported to be highly affected by COVID-19, or (c) if I, my child(ren) or any member(s) of my household have been diagnosed to be infected with the COVID-19 virus within the last 14 days. I further understand and acknowledge that the Park District may immediately revoke my and/or my child(ren)'s participation in the Park District program set forth below or any other Park District program and/or my or my child(ren)'s use of the Morton Recreation Center,



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Freedom Hall and any other Park District facilities at any time for failure to follow the Federal and State Regulations and Park District Rules.

By signing this assumption of risk and waiver agreement, I acknowledge the contagious nature of COVID-19 and other Communicable Diseases and voluntarily assume the risk that I and/or my child(ren) may be exposed to or infected by COVID-19 and/or other Communicable Diseases while attending Park District programs and activities and/or using Park District facilities and that such exposure or infection may result in personal injury, illness, permanent disability, and/or death. I understand that the risk of becoming exposed to or infected by COVID-19 and/or other Communicable Diseases at Park District programs at Morton Recreation Center or any other Park District facilities may result from the actions, omissions and/or negligence of myself and others, including, but not limited to, Park District employees, volunteers, and program participants, their families, spectators and others.

In consideration for my participation and/or my child(ren)'s participation in the Park District program set forth below and entry into and use of Morton Recreation Center and any other Park District facilities, I acknowledge and voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself and my child(ren), on behalf of myself and my child(ren), including, but not limited to, personal injury, disability, death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my or my child(ren)'s attendance of and/or participation in Park District programs and/or use of Park District facilities, specifically including, but not limited to, the Park District program set forth below and the use of the Morton Recreation Center and any other Park District facilities therefor ("Claims").

In consideration for my and/or my child(ren)'s participation in the Park District program set forth below and entry into and use of Morton Recreation Center and any other Park District facilities, I hereby release, covenant not to sue, discharge, and hold harmless the Park District, its Commissioners, employees, agents, contractors, insurers, attorneys and representatives, on behalf of myself and my child(ren), of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims of myself and my child(ren) based on the actions, omissions, or negligence of the Park District, its Commissioners, employees, agents, contractors, insurers, attorneys and/or representatives, whether a COVID-19 infection occurs before, during, or after attending any Park District program(s) or activities or any of the Park District facilities.



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PARK DISTRICT PARTICIPATION WAIVER/RELEASE AND HOLD HARMLESS AGREEMENT

In consideration of the Park District accepting the participant for this program, I hereby for myself, the participant and my heirs, executors and administrators, waive and release any and all rights, claims or causes of action which I or the participant may have against the Park District for any loss, damage or injury arising out of any activity sponsored by the Park District. If the participant is a minor, I do further agree to indemnify and hold harmless the Park District, its commissioners, officers and employees, from any claim for any loss, damage or injury sustained by the minor, including attorney fees incurred in defense thereof. The participant has no physical disability which would prevent him/her from participating in this program or which would be aggravated by participation in this program. I understand that no medical insurance is provided for program participants and I agree to accept full responsibility in case of an injury.

I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS ABOVE-REFERENCED ASSUMPTION OF RISK, WAIVER AND RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE THE RIGHTS OF MYSELF AND MY CHILD(REN) CONCERNING LIABILITY AS DESCRIBED ABOVE, ON BEHALF OF MYSELF AND MY CHILD(REN).

Signature:

(if under 18 parent must sign)

Printed Name:

Date: